

Teacher Directions for PowerSchool Course Selection

January 27, 2021 -- 1st Period

Steps are listed below:

1. Students go to www.qcsd.org. Select technology → For Parent → Powerschool → Parent Portal.
2. Enter student username and password.
3. Select Class Registration on the left side of the screen.
4. The first prompt is for students to select English.
5. The next prompt is for Math.
6. The next prompt is for Science.
7. The next prompt is for Social Studies.
8. The next prompt is PE and/or Health.
9. The next step is for students to select their electives.
 - a. Remind students that they need to choose electives to fill up a 7 period day. There are full-credit and half-credit electives, so students need to be mindful of how many of each type they are choosing.
 - b. Students should refer to their teacher recommendations for possible World Language or Engineering recommendations.
10. The next step is for students to select alternate electives in case courses are closed or in case a particular course does not fit into a student's schedule. Please have students select 2.0 additional electives as alternates.
11. The next step is for UBCTS students only.
12. All students must select a Pathways Program
13. Have students select "Submit."

Note: A few changes from past practice:

1. Students will no longer be able to select co-taught versions of their classes. Co-taught placement will be managed by the Special Ed Department and the Scheduling Team.
2. Students will not be able to request a cyber class through PowerSchool. Please direct students to select the live version of the class at this time. Students who would like to participate in a cyber class must see their counselor. Students will be directed to complete a cyber application as part of the process for this request.
3. Counselors will be meeting with all Juniors regarding course selection, post high-school planning, etc. Freshman and Sophomores will need to make appointments if they want to discuss their course selections. Please encourage students to make sure they are sure of their requests because change requests are not likely to be granted.

Please note that the school counselors will be in all the hallways during 1st period to help when needed. If you have additional questions or concerns please reach out to Judie Devlin @ 2068 or Anna Schoen @ 2069

Thank you for your help in this process!